



## Alhambra School District No. 68

4510 North 37th Avenue • Phoenix, Arizona 85019  
(602) 336-2920 • Fax (602) 336-2266

### SUPERINTENDENT

Karen E. Williams, Ed.D.

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November 4, 2010

Dear Ms. Dimitrov:

This letter memorializes the fact that, effective today, you have been placed on paid administrative leave due to acts of insubordination. This is based on the fact that on Tuesday, November 2, 2010, you left your classroom while students were present. In addition, you were directed by the Executive Director of Human Resources, Mr. Michael Rivera, to report to MBI Occupational Healthcare for a fit for duty examination on two separate occasions, first on Tuesday, November 2, 2010, then again on Wednesday, November 3, 2010. You failed to go to MBI on both occasions. As a result, an investigation into this matter will be conducted. You will be notified when the investigation is complete regarding the outcome.

While you are on administrative leave, you should be available during the school day for Mr. Rivera to contact you for information as needed. Please provide him a telephone number where you can be reached. While on leave, you are directed not to be on district premises. Moreover, you are not to communicate or contact school district staff or students during the school day or while staff or students are on school grounds or otherwise interfere with district operations or this investigation during the time you are on administrative leave. Failure to comply with these terms of administrative leave will constitute grounds for discipline.

If you have any questions regarding your leave or your status while on leave, you may call Mr. Rivera at 602-336-2954.

Sincerely,

A handwritten signature in cursive script that reads "Karen E. Williams".

Dr. Karen E. Williams  
Superintendent

KEW/ss

c: Personnel File